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## administrative staff corner

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The Council of Board Administrators was created by the FSBPT bylaws to provide its members a forum to share information relevant to board functions, regulatory practices, practice standards and issues, licensing processes and security, and enforcement issues in the practice of physical therapy. Membership is open to currently or formerly employed administrative staff personnel assisting our 53 Member Boards.



*Charles Brown, Executive Director,  
Arizona State Board of Physical Therapy  
Director on the FSBPT Board of Directors*

It's time for the next generation of board administrators to step forward and lead the Council!

Just to be clear, if you're an administrator and you're reading this, you ARE the next generation. 😊 Most of the administrators who worked so hard to create the Council of Board Administrators have retired.

Their vision for the CBA was to have a forum where physical therapy administrators could share knowledge, issues and become an integral part of the Federation.

They advocated for council members to become equal, valued partners alongside board members in the Federation. Because of their advocacy

- There is a position on the board of directors reserved for administrators.
- The Federation funds administrators to the annual meeting and funds a day of educational sessions for administrators at the annual meeting.
- The Board of Directors continues to actively search for administrators to appoint to FSBPT committees.

- There is a requirement in the Nomination and Election Manual to ensure that administrators are on the Nominating Committee.

**Why do administrators get involved and stay involved? Here’s my story:**

Since I am not a PT, I felt getting involved would be the fastest way to learn about the Federation. I wanted to learn as much as I could because the jurisdictions rely on the tools and resources that the Federation provides to do their job.

Once I volunteered, I really felt part of the organization. In this organization, they don’t just ask you to supply your time - they ask you to engage your brain and put some energy into the work. As a layperson, I became much more knowledgeable about the practice of physical therapy and regulatory issues.

And after a couple of times working with the Federation, I got “sucked in” by the camaraderie, the value of the work AND the value of the people I worked with. I became “addicted” to doing meaningful work in a bigger way than I could do in just my state.

**Hear from Veronica Reynolds, South Carolina Board of Physical Therapy:**



“Being actively involved in the Federation has been essential for my work on the South Carolina board to ensure public safety and public protection on a state level. No other organization has measured up to the Federation with regards to the professional standards and products they provide for the board.

“Being part of a national organization that impacts my job at the state level is a smart choice. I am part of the decision-making process. And how do I impact FSBPT products and services if I am not involved?”

“This is a great investment of time; I dialogue and collaborate with other state administrators and FSBPT staff to share issues and solutions, to develop goals and see those goals accomplished.”

**And Jim Heider, Oregon Physical Therapist Licensure Board:**



“I came to the Oregon Board from the private sector – I had no state or regulatory experience. The position had been empty for a few months and there was a list of 31 ‘to do’s’ that hadn’t been done for years. I was hired for my operations background.

“There was no one onsite that I could turn to for help so I contact FSBPT staff because one of my “accountabilities” was to have a presence with FSBPT. FSBPT staff became my first mentors, in both exam registration and in dealing with foreign educated PT issues.

“FSBPT staff introduced me to the key contacts in the CBA and so I had colleagues to ask for help as well. Ann Tyminski became my CBA mentor.

“FSBPT offered so many learning and leadership opportunities and provided so much support, that I started with committees, the CBA leadership and finally, the FSBPT board. I got involved to ‘pay it forward.’

“I also found my niche in breaking down unnecessary licensure barriers for qualified foreign educated PTs. My goal was to streamline the process and I could do that through the Federation.

“So my contact was initially out of need, looking for resources. But I became more involved because of the collegial relationship with other administrators and FSBPT board and staff members – and the real progress I could make on regulatory issues that were important to me.

“After about two years, my board was functioning smoothly. The Federation continues to enrich my professional life by keeping me engaged and challenged 100%.”

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Chuck Brown graduated in 2008 from Grand Canyon University with a Bachelor of Science in Business Administration. He is also a former Marine. Chuck has worked in the licensing and regulating of healthcare providers for over 15 years which includes eight years with the Arizona Board of Chiropractic Examiners and over seven years with the Arizona Board of Physical Therapy. During his time with the Arizona Boards he has served at the levels of Investigator, Deputy Director and Executive Director.

Chuck actively participates in the CBA and served as Chair and Vice Chair from 2010-2011. He has served as Chair of the Exam Administration Committee, and as a member on the Education Committee, Finance Committee as well as other task forces and focus groups.