



**Physical Therapy Compact Commission Executive Board Meeting
Minutes**

July 24, 2017

124 West Street South, 3rd Floor
Alexandria, VA 22314

MEMBERS PRESENT: Troy Costales, Oregon, Chair
Kathy Arney, PT, North Carolina, Vice Chair
Jeanne DeKrey, PT, North Dakota, Secretary/Treasurer
Harvey Aikman, PT, Texas, Executive Board At Large
Melinda Richardson, PT, Arizona, Executive Board At Large
Michael Sobowale, Tennessee, Executive Board At Large
David Relling, PT, FSBPT, Ex Officio (via phone)
Angela Shuman, APTA, Ex Officio

MEMBERS ABSENT: Connie Clarkston, Missouri, Executive Board At Large

LEGAL COUNSEL PRESENT: Rick Masters

FSBPT STAFF: William Hatherill, CEO
Susan Layton, COO
Mark Lane, PT, Vice President
Linda Michelsen, CFO
Jeffrey Rosa, Managing Director, Post Licensure Services

Call to Order

The meeting was called to Order at 9:00 AM, ET.

State of the Compact

Jeffrey Rosa provided the current status of the Compact. As of the date of the meeting, 14 states had enacted the Compact legislation. Three additional states (NJ, PA, WI) have a pending bill or were likely to introduce legislation in 2017. Mr. Rosa also provided an update on the status of Colorado's membership.

Review Process to Obtain Compact Privileges

Jeffrey Rosa reviewed the process for an individual to obtain a Compact Privilege.

FSBPT Philosophy Towards the Compact

William Hatherill provided a background on the Federation of State Boards of Physical Therapy's (FSBPT) philosophy toward support of the Compact.

Contractual Relationships Between the Commission, LCASO, FSBPT, and CSG

The Executive Board reviewed the proposed contractual relationship between the Commission and the Licensure Compact Administrative Services Organization (LCASO) and the proposed contractual relationship between FSBPT and LCASO.

The Executive Board also reviewed the proposed contractual relationship between the Commission and the Council of State Governments (CSG).

Financial Modeling

The Executive Board reviewed the financial modeling developed by FSBPT staff to assist in identifying an appropriate commission fee for the purchase of a Compact Privilege. A conservative estimate on the number of individuals expected to purchase a Compact Privilege was used during the modeling.

Motion: Jeanne DeKrey moved that the Executive Board recommend that the commission fee for the purchase of a Compact Privilege be \$45. Kathy Arney seconded the motion. The motion carried without objection.

Compact Roles and Duties

Jeffrey Rosa and Rick Masters provided background information on the roles and duties of the full Compact Commission, the Executive Board, and the Compact Administrator.

Budget Planning Process

The Executive Board reviewed the timeline and process associated with recommending the 2018 operating budget to the full Commission.

Compact Commission Planning Cycle

The Executive Board reviewed the proposed on-going planning cycle for the Commission. Starting in 2018, the goal will be for the Executive Board to meet in the spring and the full Commission to meet in the fall.

New Member State Onboarding

The Executive Board reviewed the list of topics that will be shared with Member State Delegates and board administrators when a new state joins the Compact. Commission staff will also develop an orientation manual that will be shared with new Delegates and board administrators.

Updates on the Bylaws and Rules Task Forces

Jeffrey Rosa provided an update on the initial meetings of the Bylaws and Rules Task Forces. The draft bylaws and rules will be modified based on the feedback received from the Task Force members. The revised documents will be reviewed by the respective Task Forces in August. The final

draft will be shared with the full Commission in September and the full Commission will vote to adopt the rules and bylaws at its November 5, 2017, meeting.

Updates on ptcompact.org and Systems Development

Susan Layton provided an update on the new ptcompact.org website and the systems enhancements being developed to allow for the processing of Compact Privileges. The ptcompact.org website should be launched by the end of August, 2017, and the system enhancements are on track for a completion of development work and user acceptance testing by the first quarter of 2018.

Adjournment

Harvey Aikman moved to adjourn the July 24, 2017, meeting of the Executive Board. Kathy Arney seconded the motion. The motion carried without objection.

The July 24, 2017, meeting of the Executive Board adjourned at 2:06 PM, ET.

The next scheduled meeting of the Executive Board is August 21, 2017.